

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: <i>27 July 2010</i>
	REFERENCE: <i>2010-04-27.01</i>

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 6 August 2010**.

Item	Generic Description	Quantity
1	<p>Vehicle</p> <ol style="list-style-type: none"> 1) Left Hand Drive 2) 4WD or 4AWD 3) Seating capacity: 5 seats (including driver) 4) Manufacture year: 2010 5) Fuel type: gasoline 6) Engine: 3000- 4000 cm3 7) Output: min 190 HP 8) Gearbox: 5 speed automatic 9) Maximum fuel consumption (combined mode): 13 Litres 10) Compliant to environmental standard: min Euro-4 11) Ground clearance: min 210 mm 12) Wheelbase: min 2700 mm (Front/Rear: min 1500 mm) 13) Color: White, Silver 14) Power windows, power steering 15) Fog lamps 16) Central locking remote control 17) Immobilizer 18) ABS with EBD 19) Front, Side and Curtain (1st and 2nd row)SRS Airbags 20) Climate control 	1 (one) pc

CONDITIONS	
Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> CIP 30 calendar days
Delivery Place	131, 31 August 1989 Street, MD-2012 Chisinau, Moldova
Payment Terms	100% upon delivery
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml

Please state
Quantity discount and early payment discount
Name and address of authorized service in Chisinau, Moldova
Details on any warranty/guarantee conditions
Details on delivery period (max 30 days)

REQUIREMENTS
Language: All documentation, including installation and operating manuals shall be in: <input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others: Romanian/Russian
QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS: The quotation/offer shall contain the following: <ol style="list-style-type: none"> 1) Company profile (general information about the company up to 2 pages, including info about authorised service); 2) Detailed description of the offered vehicle (including photos); 3) Quotation in MDL (other currencies shall be converted into MDL at the UN Operational Rate of Exchange on the day of competition deadline); 4) Statement or certificate of origin for the offered vehicle; 5) Additional information as requested under the "Please state" section; 6) Statement on adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above; 7) Offers shall be presented in English or Romanian/Russian.
MINIMUM QUALIFICATION REQUIREMENTS: <ol style="list-style-type: none"> 1) Minimum 3 years experience in the field; 2) Adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above; 3) Availability of authorised service in Chisinau, Moldova; 4) Minimum 3 years warranty;
Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: Natalia Galat, Operations Manager
Signature: <u><i>Galat</i></u> Date: <u><i>27 July 2010</i></u>
CONTACT PERSON: Corneliu Eftodi (corneliu.eftodi@unifem.org)
CONTACT ADDRESS: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau
SUBMISSION OF OFFERS: Offers shall be marked with the note " RfQ: Vehicle for WEE/UNIFEM Moldova ". Offers shall reach the UNDP Moldova office not later than <u>6 August 2010, 16:30 (local time)</u> .
Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.
a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau Attention: Registry Office/Procurement
b) Offers sent electronically need to be addressed to the following e-mail address: <u>tenders-Moldova@undp.org</u>